

## Information Security Policy Statement

Netcetera's Managing Director has endorsed this policy to ensure that all information stored and processed by the company, or on behalf of the Company, across all activities, in any form and any location, is securely protected against the consequences of breaches of confidentiality, failures of integrity or interruptions to the availability of that information.

Information is an asset which, like other important business assets, has value to an organisation and consequently needs to be suitably protected. Information security protects information from a wide range of threats in order to ensure business continuity, minimise business damage and maximise return on investments and business opportunities.

Information can exist in many forms. It can be printed or written on paper, stored electronically, transmitted by post or using electronic means, shown on films, or spoken in conversation. Whatever form the information takes, or means by which it is shared or stored, it should always be appropriately protected.

Our Information security objectives are the preservation of:

- confidentiality: ensuring that information is accessible only to those authorised to have access;
- integrity: safeguarding the accuracy and completeness of information and processing methods;
- availability: ensuring that authorised users have access to information and associated assets when required.

Information security objectives are achieved by the implementation of a set of controls, including policies, practices, procedures, organisational structures and software functions.

We are subject to external audit to preserve our ongoing certification in the ISO 27001:2005 standard

Signed.....  
Managing Director

